Erasmus+ student mobility for traineeships

Selection notice no. 6 reopened • Academic year 2025/26

Protocol 2012/26 of 25 November 2026. Key Action 1, higher education mobility projects. Project 2025-1-IT02-KA131-HED-000318346. CUP B81I25000370006.

Application deadline: 15 December 2026 at 12:00 noon (Rome time).

Erasmus+ is the European Union programme for education, training, youth and sport. Student mobility falls under Key Action 1, Learning Mobility of Individuals. These actions enable eligible higher technical institute students to undertake study or training in a programme country.

Grants are conditional on approval by the European and national bodies governing Erasmus+, disbursement by the Italian Erasmus+ National Agency INDIRE, and the host institute holding an Erasmus Charter for Higher Education (ECHE). This call is subject to those conditions.

Grounds for the call

Regulation (EU) No 1288/2013 of the European Parliament and of the Council of 11 December 2013 established Erasmus+, the Union programme for education, training, youth and sport.

Under that regulation, the European Commission invited public and private organisations active in higher education to submit proposals for individual traineeship mobility through the Erasmus+ National Agency INDIRE.

The European Union awarded Fondazione ITS Academy Roberto Rossellini the Erasmus Charter for Higher Education, no. 272113-EPP-1-2018-1-IT-EPPKA1-ECHE. The Charter sets out the principles governing the Academy’s participation and enables it to apply for the programme.

The Foundation’s application under Key Action 1 for traineeship mobility was approved, and the Foundation signed agreement no. 2025-1-IT02-KA131-HED-000318346.

Award and eligible courses

For 2025/26, selection notice no. 6 awards 9 Erasmus+ traineeship mobility grants. Each placement must last at least two months (60 days) and must be completed by 31 July 2027. Destinations fall within Groups 1, 2 or 3 of Erasmus+ 2021–2027. Grants are for students regularly enrolled in the courses listed in Article 2, approved by Ministry of Education and Merit Decree no. 0000144 of 21 July 2023. Placements are with companies identified by students and/or approved by the Academy.

Article 1. Purpose

Erasmus+ Mobility for Traineeships enables students to complete a placement with a company or another organisation abroad. It provides a financial contribution towards the costs of the placement. It counts as a curricular traineeship, which may take place abroad under Law no. 99 of 15 July 2022 and its implementing decrees.

Article 2. Eligible students

Students must be regularly enrolled in one of the following ITS higher technician courses and editions.

- Creative Director of Photography, edition 2
- Digital Game Specialist, edition 4
- Cyber Security Specialist, edition 4
- Cinema e TV Production, edition 2
- Visual Effects e 3D Artist, edition 2
- Videomaker (Cinema e TV), edition 15
- Digital Sound Designer, edition 4

Grants will be awarded in order of merit as set out in Articles 8 and 10.

Article 3. Host organisations and destinations

The call lists the 27 EU Member States, the European Economic Area countries Iceland, Liechtenstein and Norway, and the accession country Türkiye as participating destinations. The funding groups appear in Article 5.

Students must start the search for a host company and apply directly to the organisation of their choice. The Academy provides guidance and support in finding placements relevant to their course. Students are encouraged to use erasmusintern.org or other international internship portals.

Students are strongly encouraged to contact potential hosts themselves and agree on the arrangements. They may ask the host to complete and sign the Academy’s Acceptance Letter. A completed letter earns points in the final ranking. Grants and host placements remain provisional until the agreements between the Academy and the host organisations are confirmed.

Article 4. Language support

Students must have level B1 in the destination language or in a working language accepted by the host, usually English. Knowledge of additional European languages may be an advantage, depending on the host and country. Except for native speakers, grant holders will be invited to register for Online Linguistic Support (OLS) to assess their skills before departure.

Article 5. Duration and financial contribution

The traineeship must last at least two months (60 days). The grant covers the chosen duration. Placements shorter than 60 days cannot be funded. European funding is disbursed by the Erasmus+ National Agency INDIRE. Each award depends on the destination and the actual number of days abroad.

Group 1 • €500 per month

Higher living costs: Austria, Belgium, Denmark, Finland, France, Germany, Ireland, Iceland, Liechtenstein, Luxembourg, the Netherlands, Norway and Sweden. Non-associated third countries in Region 13: Andorra, Monaco, San Marino and Vatican City State. Region 14: Faroe Islands, United Kingdom and Switzerland.

Group 2 • €450 per month

Medium living costs: Cyprus, Estonia, Greece, Latvia, Malta, Portugal, Czechia, Slovakia, Slovenia and Spain.

Group 3 • €450 per month

Lower living costs: Bulgaria, Croatia, Lithuania, North Macedonia, Poland, Romania, Serbia, Türkiye and Hungary.

The contribution covers only part of the costs abroad. Grant holders must meet any additional costs of participation.

Article 5.1. Top-up for participants with fewer opportunities

In line with the ECHE, the Academy promotes inclusion and equal access for participants from all backgrounds. A monthly top-up of €250 is available for grant holders with documented fewer opportunities. These include economic, social, cultural, geographic or health barriers, a migrant background, disability, learning difficulties and other barriers, including discrimination under Article 21 of the Charter of Fundamental Rights of the European Union.

The Academy verifies eligibility. The following students may qualify:

- Students with certified physical, mental or other health problems.
- Students with an ISEE of €27,726.79 or less under Director’s Decree no. 318 of 14 March 2024. Submit the ordinary 2025 ISEE when applying. Eligible applicants should start obtaining it promptly.
- Students from migrant backgrounds, refugees, and those facing language adaptation or cultural inclusion difficulties.
- Students with children under 18, students in employment, professional athletes, students who have lost at least one parent, and female students enrolled in STEM courses.

The last two bullet points require a self-declaration with the application. Socioeconomic status does not affect the score. Where scores are equal, applicants with fewer opportunities take priority. Eligibility for the top-up requires evidence of the qualifying circumstance, which may include a self-declaration.

Article 5.2. Incompatible funding

The Erasmus+ grant cannot be combined with other EU funding, including additional scholarships paid through the PNRR or other contributions covered by this exclusion. Successful applicants may take part in Erasmus+ by giving up the incompatible contributions.

Article 8. Selection of participants

A selection committee draws up the ranking using the following maximum scores:

• Motivation interview: 30 points.
• Acceptance Letter signed by the host organisation: 25 points.
• Average module grades up to 30 May 2026: 10 points.
• Attendance percentage up to 30 May 2026: 10 points.
• Language skills assessed in an individual interview: 20 points.
• Cover letter: 5 points. Total available: 100 points.

Applicants need a score of at least 50 out of 100 to be eligible. Awards depend on ranking and funds available. Applicants below the threshold are excluded from the final ranking. The Foundation’s President, Director and ITS Academic Coordinator appoint the committee for individual motivation interviews. The Erasmus office will announce the arrangements, date and time.

Article 9. How to apply

Complete Annex A on plain paper and sign it. Include the following documents:

• A European-format CV in both Italian and English.
• A self-declaration for fewer opportunities, if applicable.
• A motivation letter in Italian.
• An Acceptance Letter, if available.
• An ISEE certificate, if applicable.
• A photocopy of a valid identity document bearing the applicant’s handwritten signature.
• A photocopy of the Italian tax code bearing the applicant’s handwritten signature.

The call lists the application form, fewer-opportunities declaration, Acceptance Letter model, Italian Europass CV template and Italian motivation letter guidelines as available on www.itsrossellini.it.

Email the application to erasmus@itsrossellini.it from 09:00 on 26 November 2026 until 12:00 noon on 15 December 2026 (Rome time). Use the exact subject “Candidatura PROGRAMMA ERASMUS+”.

Only complete applications registered by the secretariat will enter selection. Incomplete or late applications will be cancelled. The Academy accepts no responsibility for failure to receive an application as required or on time, network interruptions, third-party actions, unforeseen events or force majeure.

Article 10. Ranking and notification

Within ten days of publication of the ranking, successful applicants will receive their results by email together with the deadline for accepting the grant. Those who do not accept in time lose the award and are treated as having withdrawn. The Academy will offer vacant grants to the next candidates in the ranking. Pay close attention to the deadline and acceptance instructions. After the stated time limits, withdrawal is permitted only for serious, substantiated personal reasons.

Article 11. Accepting the grant

To confirm acceptance, successful applicants must email erasmus@itsrossellini.it stating that they accept the grant, by the deadline given in the notification under Article 10.

Article 12. Documents and preparations before departure

Before departure, beneficiaries must sign the Learning Agreement for Traineeships required to receive the grant, the Grant Agreement governing their relationship with the Academy, and an agreement with the Academy setting out the commitments and conduct expected of grant holders. Students are advised to obtain information on the destination country, accommodation, meals, travel and local transport in advance.

Entry and residence rules depend on nationality. Students must contact the destination country’s diplomatic representation in Italy in good time to check the documents needed to enter and stay for a traineeship. Students are responsible for visa or residence permit applications and costs. The Academy is not liable if a visa is refused, even after a grant has been awarded.

Article 13. Grant payment and reporting

The grant is generally paid in two instalments. The first, approximately 70%, is paid after submission of the Learning Agreement signed by the host and by the departure date. The balance is paid after the mobility period and after the Academy verifies that the final documentation is complete, including the traineeship report and the placement evaluation signed by the host company.

Grant holders arrange and pay for travel to the destination, local transport, meals and accommodation. For administrative reasons, Revolut or Postepay cards are not accepted. Grant payments require a current account held or jointly held in the student’s name.

To request the balance, students must complete all three steps:

- Write and submit a final report on the experience.
- Complete the European Commission’s online EU Survey.
- Return the placement evaluation completed and signed by the company tutor.

Completion of all three steps constitutes the formal request for payment of the balance. Partial or complete failure to meet any of these obligations will result in a request for repayment of part or all of the grant already received.

Article 14. Insurance

For the period abroad, the Academy provides grant holders with third-party liability insurance covering damage they may cause at work and accident insurance covering their placement duties.

At departure, beneficiaries must hold an identity document valid for foreign travel which expires after the end of the stay. Check its validity against the traineeship dates. They must also have a health card. The European Health Insurance Card (EHIC, TEAM in Italian) is recommended for treatment in EU countries, and/or appropriate private health insurance for the destination country.

An EHIC or private policy may provide insufficient cover, particularly for repatriation or a specific medical procedure. Students should consult their local Italian health authority (ASL) about healthcare abroad.

Article 15. Processing of personal data

Under Legislative Decree no. 196/2003 and Article 13 of Regulation (EU) 2016/679 (GDPR), applicants' personal data will be processed exclusively for institutional purposes, fairly, lawfully and transparently, to protect confidentiality. Applicants consent to the Foundation publishing the selection rankings on its website and official noticeboard.

Article 16. Final provisions

The information in this call may be amended or supplemented if the Erasmus+ National Agency issues new provisions for the 2025/26 academic year. The Academy will announce changes on its website. Applicants may contact the Foundation's offices for further information.

Article 17. Publication and entry into force

This call will be published at www.itsrossellini.it and takes effect on the date of publication.

Rome, 25 November 2026

The President, Dr Andrea Maffini

The Italian notice states that the original is held by the Foundation's secretariat.